



REQUEST FOR COUNCIL ACTION

Presenter: Mayor Dirk Burton

Meeting Date Requested: 9/9/2020

Department: Mayor's Office

Date Final Action Required: 9/9/2020

Meeting Type: ☐ Work Session ☐ Public Hearing ☒ Business Item ☐ Other Report

Action Requested: ☐ Provide Information ☐ Request Feedback ☒ Decision ☐ Other

Time Requested: **Total Time:** 5 Minutes (Presentation Time: Council Discussion:)


Signatures:

Submitter: 
Korian Lee (Sep 2, 2020 17:25 MDT)

Dept. Head: 
Korian Lee (Sep 2, 2020 17:25 MDT)

Reviewed as to Form: 
David Quealy (Sep 2, 2020 17:20 MDT)

Executive: 

Council Office: 

1. AGENDA SUBJECT

Discussion and possible action on **Resolution No. 20-67** providing advice and consent to the Mayor's appointment of Danyce Steck as the Director of the Administrative Services Department.

2. PURPOSE FOR COUNCIL TIME

Request the City Council vote to affirmatively provide its advice and consent to the Mayor's appointment of Danyce Steck as the Administrative Service Director.

3. SUMMARY

Ms. Steck has been serving as the Director of the City's Finance Department. The Finance Department has been reconstituted as the Administrative Services Department with the intent that it would eventually subsume certain special function unrelated to finance. The Mayor would like to continue in Ms. Steck's leadership role by appointing her as the Administrative Services Director.

4. TIME SENSITIVITY / URGENCY

This action is requested so that Ms. Steck may begin acting as the Administrative Services Director as soon as possible.

5. BUDGET IMPACT

The FY20-21 Budget includes funding for an Administrative Services Director.

6. STAFF RECOMMENDATION

7. PLANNING COMMISSION RECOMMENDATION

N/A

8. MOTION RECOMMENDED

"I move the City Council approve Resolution No. 20-67 providing advice and consent to the Mayor's appointment of Danyce Steck as Administrative Services Director.

9. MAYOR RECOMMENDATION

Mayor Burton recommends that this appointment be approved by the Council

10. PACKET ATTACHMENT(S)

Resolution No. 20-67

11. OTHER INFORMATION (If Applicable)

THE CITY OF WEST JORDAN, UTAH
A Municipal Corporation

RESOLUTION NO. 20-67

**A RESOLUTION PROVIDING ADVICE AND CONSENT TO THE
APPOINTMENT OF AN ADMINISTRATIVE SERVICES DIRECTOR**

WHEREAS, City Code § 1-7-4(D)(2) vests the Mayor with the duty to appoint, with the City Council's advice and consent, qualified department heads; and

WHEREAS, Mayor Burton desires to appoint Danyce Steck to the position of Administrative Services Director and is seeking the City Council's advice and consent to do so;

WHEREAS, the City Council desires to provide its advice and consent to the Mayor's appointment of Danyce Steck to the position of Administrative Services Director.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF WEST JORDAN, UTAH:

Section 1. Advice and Consent. Pursuant to Section 1-7-4(D)(2) of the West Jordan City Code, the City Council hereby grants the Mayor its advice and consent to the appointment of Danyce Steck to the position of Administrative Services Director.

Section 2. Effective Date. This Resolution shall take effect immediately upon passage.

Adopted by the City Council of West Jordan, Utah, this 9th day of September 2020.

By: _____
Christopher McConnehey
Council Chair

ATTEST:

Cindy M. Quick, MMC
Council Office Clerk

VOTING BY THE CITY COUNCIL

“YES”

“NO”

Council Chair Christopher McConnehey

Council Vice Chair Kelvin Green

Councilmember Zach Jacob

Councilmember Chad Lamb

Councilmember David Pack

Councilmember Kayleen Whitelock

Councilmember Melissa Worthen
