

**MINUTES OF THE CITY OF WEST JORDAN
CITY COUNCIL COMMITTEE OF THE WHOLE**

Wednesday, May 21, 2020 - 5:30 p.m.

Approved June 24, 2020

**Based from City Hall, 8000 South Redwood Road, West Jordan, Utah 84088
With participants attending electronically via Zoom, and streamed on the
West Jordan YouTube channel due to infectious disease COVID-19**

COMMITTEE MEMBERS: Chris McConnehey, Chair; Kelvin Green, Vice-Chair; Zach Jacob, Chad Lamb, David Pack, Kayleen Whitelock, and Melissa Worthen

STAFF: Alan R. Anderson, Deputy Council Office Director; Brian Clegg, Public Works Director; Korban Lee, CAO; Danyce Steck, Finance Director; Michael Oliver, IT; Rachel MacKay, IT; Robert Allred, IT Director; Scott Langford, Development Services Director; Tangee Sloan, Deputy City Recorder; Robert Wall, City Attorney; Jared Smith, Risk & Emergency Manager; Derek Maxfield, Fire Chief; Ken Wallentine, Police Chief; Jeremy Robertson, Asst. Chief; Tyler Aitken, WJPD Analyst; Tauni Barker, Community Engagement Director & PIO

CALL TO ORDER

Chair McConnehey called the meeting to order at 5:32 p.m.

BUDGET OVERVIEW

Those present discussed the Budget Committee process. Korban Lee updated the Committee regarding Federal Cares Act funding. Salt Lake County will distribute \$87.50 per resident to the City of West Jordan, totaling approximately \$10 million, distributed in three phases. All Cares Act funding must be spent by October 1, 2020 on expenses and community economic recovery related to COVID-19. The funds are not eligible for use on expenses included in the budget prior to March 1, 2020.

Danyce Steck presented FY 2021 Budget fund summaries and balances. She explained proposed changes to the Fee Schedule, and answered questions from the Committee. Ms. Steck shared a comparison of 2019 West Jordan revenues, expenses, and property tax rates to 2019 revenues, expenses, and property tax rates reported by cities of similar size in Utah.

Mr. Steck asked the Committee for a response regarding the 5% utility transfer to the General Fund included in the FY 2021 Budget proposed by the Mayor's Office. Korban Lee explained that the 5% utility transfer would push out the timeline on some of the planned water tank projects. Committee Member Green said the 5% utility transfer was essentially a tax on the residents. He said he did agree with the transfer in general, but said he believed the issue needed to be closely considered by the Committee over the next few weeks. Ms. Steck suggested three options to reduce the use of reserves in the FY 2021 Budget: increase property tax revenues; raise the utility transfer; or cut more expenses.

Committee Member Green proposed reducing the office supply budget for FY 2021, holding funds allocated for office supplies at the June 2019 verified amount. He suggested the City did not need to pay as many membership fees for organizations as were included in the FY 2021 Budget, and suggested the budget for travel was excessively high and should be cut by 25%. Committee Member Green said he believed the training budget should be cut by 10%, and expressed concern with the proposed Police overtime budget. He questioned the amounts included in the FY 2021 Budget for the City Arts Council and the Healthy West Jordan Committee, and suggested the Council Contingency Budget should be reduced. He stated he did not agree with spending \$200,000 in FY 2021 on the City website. Committee Member Green suggested the City Fee Schedule needed to be completely reworked to align fees with actual costs.

Ms. Steck summarized changes to Personnel and Operations Budgets, and summarized Council and Public Safety Budgets for FY 2021. She stated that Police Chief Wallentine requested that the Committee respect the amount allocated for Police overtime and explained that Police overtime is typically necessary and unavoidable. Committee Member Green commented that the amount budgeted for Police overtime for FY 2021 was significantly higher than FY 2020. Chair McConnehey suggested the Police and Fire Chiefs have an opportunity to address the Committee at a future meeting.

Ms. Steck explained the FY 2021 Public Works, Community Development, City Attorney, Economic Development, and Justice Court Budgets. She updated the Committee regarding the Class C Roads Fund and answered questions from Committee Members.

Mr. Lee explained that the Highlands Special District was in need of restructuring. The Highlands Special District Fund, which provides landscaping and snow removal services with a monthly fee to each resident within the District, has a negative balance. Mr. Lee stated fees need to be adjusted or subsidized by the City. Ms. Steck explained that for the Fund to be solvent, the fee would need to increase from \$15 per month to \$19 per month. Committee Member Whitelock requested additional information.

Various City Funds were reviewed, and questions answered. Ms. Steck presented a breakdown of Capital Projects and explained funding sources and explained proposed changes to the Park Projects plan. Several Committee Members indicated approval for completing Maple Hills Park before moving on to a full design of Ron Wood Park. Design and completion of pickleball courts at Ron Wood Park were included in the FY 2021 Budget.

Ms. Steck explained that the Water Fund would not have a rate increase in FY 2021; however, a Five-Year Plan was in place requiring a 2% rate increase per year beginning FY 2022. Committee Member Green suggested water rates for landscaping use should be reconsidered in the future. Ms. Steck explained that the Wastewater Fund would have a 15% rate increase in FY 2021 and in the following two years, and the Solid Waste Fund would have a 7.5% rate increase in FY 2021, with a 2% annual rate increase over the following five years. The Storm Water Fund would have a 5% rate increase in FY 2021, with a 10% rate increase per year over the following five years.

Committee Member Pack asked if Ms. Steck would be able to quantify savings to the City that may result from expending funds for development of a new City website. She said she believed it would be possible to quantify some of the benefits.

Committee Member Worthen thanked Ms. Steck and Mr. Lee for their dedication and hard work on the FY 2021 Budget.

ADJOURN

Committee Member Whitelock moved to adjourn the meeting. Committee Member Worthen seconded the motion, which passed by unanimous vote (7-0).

I, Cindy Quick, hereby certify that the foregoing minutes represent an overview of what occurred at the meeting held on June 10, 2020. This document constitutes the official minutes for the West Jordan City Council Meeting.

Cindy M. Quick, MMC
City Recorder

Approved this 24th day of June 2020