



Agenda Item Number: 6e

Meeting Date: 7/8/2020

Presenter: Chuck Tarver

## REQUEST FOR COUNCIL ACTION

**Requestor:** Danyce Steck

**Meeting Date Requested:** 7/8/2020

**Department:** Administrative Services

**Date Final Action Required:** 7/8/2020

**Meeting Type:** ☐ Work Session ☒ Public Hearing ☒ Business Item ☐ Other

**Action Requested:** ☐ Provide Information ☐ Request Feedback ☒ Decision ☐ Other

**Time Requested:** **Total Time:** 20 Minutes (Presentation Time: 15 minutes Council Discussion: 5 minutes )

*Signatures:*

Submitter: Danyce Steck

Dept. Head: Danyce Steck

Reviewed as to Form: Jared C. Tingey

Executive: Korban Lee

Korban Lee

(Jul 1, 2020 22:27 MDT)

Council Office: Alan Ruhl

**AGENDA SUBJECT** (Name of the item as it should appear on the formal agenda)

Consideration of Resolution 20-48 approving the Action Plan for the CARES Act program administered by the U.S. Department of Housing and Urban Development (HUD) and authorizing the City to enter into agreements for the use of said funds.

**PURPOSE FOR COUNCIL TIME** (What specifically is needed from the council, i.e. specific questions to be answered)

Consideration of Resolution 20-48 approving the Action Plan for the CARES Act program administered by the U.S. Department of Housing and Urban Development (HUD) and authorizing the City to enter into agreements for the use of said funds.

**SUMMARY** (Brief synopsis of the of the issue)

The City of West Jordan receives an allocation from the U.S. Department of Housing & Urban Development CARES Act program in the amount of \$338,105. Services must provide for public services, housing, public facilities and program administration for those affected by the COVID-19 Virus. Under the CARES ACT guidance provided by HUD, the City can approve service types to be funded with CARES ACT funds prior to moving forward to awarding funding to providers. This request is proposing funding to the following types of activities:

- Emergency Rent Assistance and/or Counseling Services;
- Emergency Food Services;
- Legal Assistance required as a result of COVID-19;
- Emergency Housing & Shelter Activities;
- Any Eligible CDBG Public Service Activity affected by the COVID-19 Virus;
- Housing Improvements resulting from the COVID-19 Virus.

**TIME SENSITIVITY / URGENCY** (Explain any deadlines, and the impact of those deadlines)

Community Development Block Grant CARES ACT funds are currently available to the City. Funding for these funds needs to be approved for the City in order to issue contracts to the service providers for services to West Jordan residents affected by the COVID-19 Virus.

**BUDGET IMPACT** (Estimated cost and source of funding)

None

**STAFF RECOMMENDATION**

Staff recommends approval of Resolution 20-48 approving the Action Plan for the CARES Act program administered by the U.S. Department of Housing and Urban Development (HUD) and authorizing the City to enter into agreements for the use of said funds.

**MOTION RECOMMENDED** (If Applicable)

"I move to approve Resolution 20-48 approving the Action Plan for the CARES Act program administered by the U.S. Department of Housing and Urban Development (HUD) and authorizing the City to enter into agreements for the use of said funds."

**MAYOR RECOMMENDATION** (if applicable)

The Mayor recommends the City Council approve Resolution 20-48 approving the Action Plan for the CARES Act program administered by the U.S. Department of Housing and Urban Development (HUD) and authorizing the City to enter into agreements for the use of said funds.

**PACKET ATTACHMENT(S)** (Embed Electronically)

Resolution 20-48  
Exhibit A – Action Plan for CARES Act Funds (administered by HUD)

**OTHER INFORMATION** (If Applicable)

**INSTRUCTIONS**

This document is intended as an aid for planning City Council agendas. The Council has expressed a desire to know what items need to be heard well before packets are prepared. Please submit this form to the City Council Director's office as soon as it is reasonably known that an item needs to be brought to the council. This is not required for routine special recognition or consent items but is encouraged for anything that is not routine. Please provide as much information as reasonable, the requestor is authorized to alter the form to extend the sections below as appropriate. Additional attachments are encouraged and can be added as embedded attachments.

**THE CITY OF WEST JORDAN, UTAH**  
A Municipal Corporation

RESOLUTION NO. 20-48

A RESOLUTION APPROVING THE ACTION PLAN FOR THE CARES ACT  
FUNDS ADMINISTERED BY THE U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT AND AUTHORIZING THE CITY TO ENTER INTO  
AGREEMENTS FOR THE USE OF THOSE FUNDS

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has been tasked with distributing CARES Act funds to “entitlement” communities to help address the needs of low- and moderate-income residents affected by the COVID-19 Virus; and

WHEREAS, the City of West Jordan qualifies as an “entitlement” community under the CDBG Program and has received an allocation of CARES Act funding from HUD; and

WHEREAS, in order to receive the HUD-Administered CARES Act funds, the City of West Jordan must submit an action plan to HUD, and enter into associated agreements signed by the Chief Executive Officer of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WEST JORDAN, UTAH:

*Section 1.* The HUD-Administered CARES Act Action Plan (attached as Exhibit “A”) is hereby approved.

*Section 2.* The adopted annual budget for fiscal year 2020-2021 reconciles to the HUD-Administered CARES Act Action Plan.

*Section 3.* The Mayor, serving as the Chief Executive Officer of the City of West Jordan, or his designee is hereby authorized to submit to the U.S. Department of Housing and Urban Development, the City of West Jordan’s HUD-Administered CARES Act Action Plan, and to sign associated agreements.

*Section 2.* This Resolution shall take effect immediately upon adoption.

ADOPTED by the City Council of West Jordan, Utah this 8<sup>th</sup> day of July, 2020.

CITY COUNCIL OF WEST JORDAN

CHRISTOPHER MCCONNEHEY  
Chairman

ATTEST:

ALAN ANDERSON  
Interim Council Office Director

VOTING BY THE CITY COUNCIL	“YES”	“NO”
Chairman McConnehey	_____	_____
Councilmember Green	_____	_____
Councilmember Jacob	_____	_____
Councilmember Lamb	_____	_____
Councilmember Pack	_____	_____
Councilmember Whitelock	_____	_____
Councilmember Worthen	_____	_____

**Exhibit A**

Action Plan for the HUD-Administered CARES Act Funds

# HUD-ADMINISTERED CARES ACT ANNUAL ACTION PLAN

## Funding Sources

CARES Act Funds (administered by HUD)

\$ 338,105

CARES Act Action Plan	Total FY 2021 Budget
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## Planning & Administration

*Allowance: Up to 20% of grant*

Administration	CDBG Coordinator	20,000	20,000
Contingency		5,000	5,000
<b>Subtotal</b>		<b>25,000</b>	<b>25,000</b>

## Public Service

*Allowance: Up to 15% of grant (suspended by CARES Act)*

Family Support Center	Crisis Nursery - Midvale	25,000	25,000
Legal Aid Society	Legal assistance for victims of domestic violence	30,000	30,000
South Valley Services	Case mgmt at the West Jordan Shelter and Resource Center	60,000	60,000
The Inn Between	Hospice care for homeless	20,000	20,000
Utah Community Action Program	South Valley Neighborhood Food Pantry - Midvale	23,105	23,105
YWCA	Women in jeopardy program	45,000	45,000
<b>Subtotal</b>		<b>203,105</b>	<b>203,105</b>

## Housing

*Allowance: No cap*

Utah Community Action Program	Rental assistance and counseling program	110,000	110,000
<b>Subtotal</b>		<b>110,000</b>	<b>110,000</b>

<b>TOTAL</b>	<b>338,105</b>	<b>338,105</b>
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