

City of West Jordan Office of Development
Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
Community Development Block Grant - Recovery Program

A. General Information

Grantee Name	City of West Jordan
Name of entity or Department	City of West Jordan Office of Development
Administrating Funds	
CDBG-R Contact Person (person that can answer questions about this amendment and CDBG-R)	Charles Tarver
Title	CDBG/Grants Coordinator
Address	8000 South Redwood Road
City, State, Zip Code	West Jordan, Utah 84088-4604
Telephone	(801) 569-5062
Fax	(801) 569-5099
Email Address	charlest@wjordan.com
Authorized Official (if different from Contact Person)	David B. Newton
Title	Mayor
Address	8000 South Redwood Road
City, State, Zip Code	West Jordan, Utah 84088
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Web Address where this Form is Posted	www.wjordan.com

B. City of West Jordan CDBG-R Activity Overview

Activity Name:	CDBG-R: ADA Accessibility Ramp Construction (Public Facilities)
Activity Description:	CDBG-R funds will be used for the construction of ADA Accessibility ramps along local streets where they currently do not exist. Ramps will be installed at intersections where there is straight high-back curbing with no existing ramp accessibility.
CDBG-R dollar amount budgeted:	CDBG-R: \$132,778
Eligibility Category:	City of West Jordan CDBG-R funds will be utilized for only public facilities that will result in job creation or retention.
National objective citation:	Low and moderate-income benefit 570.208A(1)(I) Activity Code: 03L
Any additional recovery funds to be used on the project	100% CDBG-R Funds will be utilized in the ADA Accessibility Ramp construction project. Any and all funds for additional construction and CDBG oversight will be provided from the existing annual Entitlement Funds.
Total budget for each activity	CDBG-R: ADA Accessibility Ramp Construction Project Budget: \$132,778

C. Citizen Participation and Public Comment

The City of West Jordan has followed guidance provided through the HUD **CDBG-R** (Docket #FR-5309-N-01) that allows for the reduction of time for citizen comment to the substantial amendment to seven (7) days.

Public notice concerning the City of West Jordan's substantial amendment was posted on the City's website www.wjordan.com on May 15, 2009 and published in the Salt Lake Tribune on May 19, 2009. Both notices discussed the proposed amendment and contact information concerning the submission of comments. In addition, the proposed amendment was discussed and approved During the City Council meeting of May 26, 2009. No comments were received in writing or during discussion at said City Council meeting. The City feels that this fulfills the required 7-day public notice requirement. A copy of both notices; website and Affidavit of Publication have been made a part of this document.

D. Distribution and Administration of Funds

The process the City plans to use, once HUD signs the grant agreement, to allocate funds:

- a. Selection of Contractor through the RFP process that complies with the **CDBG-R** criteria.
- b. Complete environmental process for the approved project.
- c. Prepare and approve contracts with Contractor through the City approval process.
- d. Enter activity into IDIS.
- e. Monitor contractor weekly payrolls and conduct employee interviews.
- f. Monitor monthly pay requests and construction schedule to assure completion in accordance with contractor contract.
- g. Project completion prior to September 2010.

The City's plan for ensuring the effective and timely use of **CDBG-R** grant funds on eligible activities, as outlined in the **CDBG-R** Notice, are listed as follows:

- a. Complete contract agreements between the City and Contractor prior to the expiration of the 120 day from HUD approval requirement.
- b. Establish and enforce a timeline benchmark of 30% required expenditures by March 31, 2010 and 50% by June 30, 2010.
- c. Review monthly billings from the Contractor for verified expenditures.
- d. Monthly IDIS reporting to monitor outcomes and objectives.
- e. Coordinate quarterly reporting from the Contractor with IDIS for reports to be published and reported to HUD
- f. Expend all **CDBG-R** allocation prior to September 2010.
- g. Require all activities funded through the City's **CDBG-R** allocation meet the requirements of Title XII of Division A & Section 1602 of the Recovery Act.

E. Activity Description

Activity Narrative

The City of West Jordan is proposing to construct ADA Access Ramps at intersections of City streets which currently do not have any type of access ramps. The ADA Access Ramp improvement will replace existing straight high-back curbing with ADA approved ramps for access by disabled residents.

The proposed improvements will utilize **CDBG-R** allocations in a manner that accomplishes the following priorities of the American Recovery and Reinvestment Act (ARRA) 2009:

- a. **Preserve and maximize job creation and economic benefit:** By making **CDBG-R** funds available, this activity will provide a construction opportunity that is not available to the local contractors in the area.
- b. **Benefit Low/Moderate-Income (LMI) Persons:** Low and Moderate-income persons will benefit directly from the implementation of a project that currently has no funding source from the City of West Jordan. The proposed improvement will benefit a presumed benefit classification of disabled persons. All funds, (100%) will be utilized to benefit this low and moderate-income benefit classification.
- c. **Award contracts based on bids within 120 days that can be completed in an expeditiously timeframe:** All activities under the West Jordan **CDBG-R** program will be contracted out within 120 days of approval and authorization from HUD.
- d. **Invest in transportation, environmental protection or other infrastructure that will provide long-term benefits:** This project will expedite a much needed infrastructure upgrade that is needed within the City.
- e. **Assist those impacted by the recession:** This project will provide for job creation/retention to a construction area that is currently depressed in Utah as well as nationwide.
- f. **Energy efficiency and conservation:** Construction of the ADA Accessibility Ramps enable local disabled residents to utilize local sidewalks to access neighborhood activities and local bus stops instead of having to utilize personal vehicles for transportation thereby promoting energy efficiency.

Jobs Created

Jobs Created or Retained Classification	Total
CDBG Program Manager	1
Project Design Engineer	1
Construction Manager	1
Construction Inspector	1
Contractor Foreman	1
Contractor Concrete Finishers	2
Contractor Operators	2
Contractor Truck Drivers	2
Contractor Laborers	8
Materials Production & Delivery	4
Total Jobs Created or Retained	23

Responsible Organization

The City of West Jordan Office of Development-Community Development Block Grant Program will provide management and oversight of any and all **CDBG-R** funds.

F. Reporting Requirements

The City plans to follow reporting requirements regarding **CDBG-R** activities as follows:

- a. Timely and accurate monthly reporting in IDIS
- b. Preparation of Quarterly reports to include:
 1. Total amount of funds received.
 2. Total amount of funds expended.
 3. Detailed list of all projects/activities, including evaluation of completion status, number of jobs created and/or retained.
 4. Purpose, total cost and rationale for funding of any infrastructure activities.
- c. Reports will be posted on the City's website no later than 30 days after each quarter.
- d. Any and all contracts will be registered with the Central Contractor Registration (CCR) database.
- e. Provide detailed information on all contractors to comply with the Federal Funding and Accountability and Transparency Act of 2006.

CDBG-R Estimated Eligible Activities	Total Amount Budgeted
ADA Accessibility Ramp Construction	\$132,778
Grantee Administration	\$0.00
Total CDBG-R Amount Budgeted	\$132,778

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee's preliminary estimated amounts for various **CDBG-R** activities. The grantee will be required to report actual amounts in subsequent reporting.